

RACP Fact Sheet

STEPS	DETAIL
<p>Authorize funding in a Capital Budget Itemization Act <i>(Governor and General Assembly)</i></p>	<p>The itemization specifies the type, locale and funding level of the project. RACP Itemizations automatically sunset ten years after enactment. A list of available itemizations is on the RACP website.</p>
<p>Review program eligibility & compliance requirements <i>(Project Representative)</i></p>	<p>To be RACP eligible, a project MUST have:</p> <ul style="list-style-type: none"> • An eligible itemization line item. • Total project costs of at least \$1 million which contains construction. • At least 50% of the RACP total project costs to be paid by a non-state funding source(s). • At least 50% of RACP eligible match expenses. <p>Grant compliance requirements include, but are <u>not limited</u> to:</p> <ul style="list-style-type: none"> • Competitive bidding requirements (3 written solicitations) • Pennsylvania Prevailing Wage Act • Steel Products Procurement Act • Public Works Contractors' Bond Law (payment & performance bonds) • Insurance (worker's comp, general liability, & property)
<p>Complete & Submit an e-Application <i>(Project Representative)</i></p>	<p>A submission period for e-Applications is established at the discretion of the Governor. A link is on the RACP website for Electronic Single Application. There is a \$500 fee to apply at the time of submission.</p> <p>The e-Application must identify a RACP-eligible scope of work. If awarded, the scope <u>will be reviewed and possibly adjusted</u> during the development of a grant agreement (post-award process) to ensure that it meets program requirements.</p>
<p>e- Application review and public comment period <i>(Office of the Budget)</i></p>	<p>Submissions are reviewed for eligibility. Details regarding submissions are published on the RACP website which starts the mandated 30-day public comment period before awards can be made.</p>
<p>Award Process <i>(Governor and Office of the Budget)</i></p>	<p>Awards are determined by the Governor. There is no specific timeline for decisions and notification is sent to projects receiving an award. The notification authorizes the submission of a Project Management Proposal (PMP).</p>
<p>Post-Award Process Summary <i>(Grantee, Office of the Budget, and State-Appointed Consultant)</i></p>	<p>A state-appointed consultant reviews the PMP and a preliminary, eligible RACP scope is determined. A grant agreement is drafted and executed. The next steps include site visits, <u>grant compliance monitoring</u>, review of special conditions, and review of project expenses.</p>
<p>Reimbursement Process Summary <i>(Grantee, State-Appointed Consultant, and Office of the Budget)</i></p>	<p>Funds will be released to the grantee when the following have been completed:</p> <ul style="list-style-type: none"> • Grant agreement is fully executed • All Special Conditions are satisfied • Grant compliance has been demonstrated • Payment Request has been submitted by the grantee and reviewed by Office of the Budget <p>Projects are subject to a legislatively mandated close-out audit upon completion of the RACP project.</p>
<p>Additional information</p>	<p>Detailed information is available at the RACP website at www.racp.pa.gov . Potential applicants are encouraged to carefully review the information.</p>